

# CLOVERDALE CORPORATION CONTRACT TO PUBLISH

218 West Washington St., Ste. 402 | South Bend, Indiana 46601

The undersigned (hereafter "author") hereby agrees with Cloverdale Corporation (hereafter "publisher") to the following terms and conditions in connection with publishing of the described literary work (hereafter "book").

AUTHOR \_\_\_\_\_

BOOK TITLE \_\_\_\_\_

**PUBLICATION** The book will be published in a format suitable for library holdings and classroom use as well as personal reading. There will be a modest print run for the first edition. Decisions affecting subsequent editions and reprints are jointly made between the author and the publisher and the decision is based on the sales record of the first edition.

**MANUSCRIPT SPECIFICATIONS** The manuscript must be submitted as an electronic file (either .doc, .wps, .txt, or .rtf but not .pdf) and should be available as hardcopy when requested. The final decision to activate publication and production is the prerogative of the publisher. The contract may be aborted if manuscript specifications are not met to the publisher's satisfaction and the publisher may terminate the contract unilaterally with due notice to the author. The author must submit a 50-100 word biographical statement suitable for inclusion in the published book and suitable for marketing purposes; and a fifty word summary (abstract) of the book suitable for promotionals. These should be also submitted electronically. This summary may be used in the development of both a flyer and the publisher's catalogue. The manuscript must have been proofed in order to avoid delays in production caused by re-proofing galleys.

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**SIGNATURES** (This contract is invalid unless signed and returned within sixty days of issuance.)

Author \_\_\_\_\_ Date \_\_\_\_\_

Publisher \_\_\_\_\_ Date \_\_\_\_\_

Note: Please return ONE COPY of this signed contract to:

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South Bend, IN 46601